

## Headteacher Working Group (HWG) Terms of Reference

### Overview and Purpose

The working group will provide specialist skills and knowledge in a consultative capacity, whilst also actively contributing to planning and development of the following Education workstreams:

- **ALN Reform** - how this looks in Blaenau Gwent, including provision and financial support
- **Curriculum Reform** - in particular, developing approaches to assessment and supporting each other with ideas for a curriculum that meets the needs of our learners
- **Recovery and Renewal** – with a focus on the renewal i.e. how can we push the boundaries to build back better

The Headteacher Working Group will also inform decision making and monitoring processes aligned to the above.

### Headteacher Working Group Aims

The aims of the HWG are as follows:

- To ensure that effective strategic planning and change management processes are in place in line with the above workstreams
- To develop a detailed action plan with a focus on the workstreams detailed above, for implementation throughout the school estate
- To consider and identify resource, training and workforce development implications and requirements
- To ensure that the views of primary schools, secondary schools, all-through schools, special schools, associated staff and clusters are well represented
- To inform relevant national, regional and local strategic planning processes in line with the 3 key workstreams

### Chair and Secretariat

The role of Chair will be provided by the Local Authority, and the Secretariat for the group will be provided by Business Support.

### Membership

Core group members will include:

- Selected Blaenau Gwent School Leaders (7 representatives) covering: primary, secondary, all-through and special sectors
- Local Authority Education Services, in particular: Improvement, Inclusion and Transformation
- Finance

Other relevant partners as required in line with workstream development.

### Meetings and Term

Meetings will be held on a fortnightly basis and diarised for 2 hours. Agenda's, minutes and other documentation will be circulated **at least** 2 days prior to the meeting taking place. Thematic and/or specific working groups may be established as required. The HWG will operate for **at least** 2 terms (commencing in the Spring-term 2022), subject to review.